



www.secarec.org
717.806.0123
seca@epix.net

Pool Party Reservation Form

SECA Pool Party Policies & Procedures:

- Group party reservations for the pool may be arranged by contacting the SECA Office at (717) 806-0123.
- Booking a party at the SECA Pool entitles your group to a discount admission fee and use of the pavilion inside the pool area.
- A 50% deposit is required for all parties to reserve your date and time. The remaining balance is required on or before the day of your event. *If you cancel your party less than 14 days prior to your event, you will receive No Refund. If you cancel more than 14 days prior to your event, you will be refunded half of your deposit.**
- Pool activities will be terminated in the event of a storm. All decisions will be made by the SECA Director the day of your party. You will have the option to reschedule your party in the event of a storm based on future availability the day of your party. We are unable to schedule "rain dates" in advance.
- All parties must be accompanied/supervised by one adult for every 10 children under 12 years old.**
- All guests of the party must follow the pool rules (attached). When bringing a large group you may request a staff member to review the rules with your group before entering the water. Please clear any water games with the Pool Manager.
- Parties during regular hours of operation last up to 3 hours. Private Parties last up to 2 hours. You may enter 1/2 hour prior to your scheduled time to decorate or set-up.
- Group size must include everyone entering the pool regardless of his or her intent to swim. Ages 4 and under do not count as part of the group. SECA Pool Season Pass holders may enter at any time at no cost.
- ADDITIONAL HOURS OR COMBINATION PARTIES:** If you want your party to be longer than the 3 or 2 hour, you may request additional time for an additional fee. Combination Parties occur when the time of your event is partly during regular hours and partly during closed hours. All requests must be made and agreed to in advance and will be at the discretion of the Director.
- The person responsible for the party must sign a liability waiver (attached).

Regular Hours Party (3-hour block while pool is open)	
Up to 20 people	\$100
21- 40 people	\$150
41- 60 people	\$210
61 or more people	\$210 base plus \$2.50 for each additional person

Private Party (MON - SAT 8-10 pm or SUN 7-9 pm)	
Up to 50 people	\$200
51-75 people	\$250
76-100 people	\$300
101-125 people	\$345
126 or more people	\$345 base plus \$2.50 for each additional person

DATE OF PARTY: _____

TIME REQUESTED: _____

TOTAL COST: _____

OF GUESTS: _____

DEPOSIT: _____

TYPE OF EVENT/ORGANIZATION: _____

BALANCE DUE: _____

RESPONSIBLE PERSON: _____

PHONE #: _____

ADDRESS: _____

By signing below, I acknowledge that have read, understand, and agree to all of the SECA Pool Party polices stated on this form (and all attached forms):

RESPONSIBLE PERSON'S SIGNATURE: _____ **Date:** _____

Make Checks payable to SECA & Mail this form with payment to: SECA, PO Box 67, Quarryville, PA 17566

OFFICE USE ONLY: Deposit Rcd: _____ Amount: _____ Cash/Check: _____
Waiver Signed: <u>Yes/No</u> Balance Due Rcd Date: _____
Balance Due Amount Collected: _____ Cash/Check: _____