

Southern End Community Association (SECA)

Lifeguard Job Description

Summary/Objective:

The lifeguard position ensures the safety of pool patrons and assists with aquatic programs and pool operations. This position is performed in outdoor weather conditions. While performing the duties of this job the employee will be exposed to chemicals and fumes. This is a seasonal part-time or full time position, and expected to work 20-40 hours per week, Sunday through Saturday with additional private party work hours assigned on a rotating basis. Work is performed under the general supervision of the Pool Supervisor.

Essential Job Functions:

- Rescues patrons and performs appropriate follow-up procedures, including the proper use of equipment in the performance of first aid. Provides written reports on all accidents
- Safeguards and regulates conduct of pool patrons. Enforces pool policies, rules and safety regulations
- Provide customer service to patrons, including handling customer conflict and complaints, as necessary
- Assists in the proper maintenance and up keep of the pool, pool grounds, and locker rooms
- Participates in the preparation of daily records. Maintains proper updated safety requirements
- Must display a positive attitude, eagerness to learn, work well with other employees, and professional image
- Position requires walking, sitting, bending, and lifting

Minimum Qualifications:

- Must be at least 15 years of age or older on the date of applying
- Applicants must be American Red Cross Lifeguard Certified, First Aid Certified, and CPR/AED for the Professional Rescuer (Reimbursement Assistance Available)
- Must have reliable, steady transportation to and from work
- Ability to handle stressful working conditions, emergencies, and to accept a high degree of accountability
- Pass all required background clearances

Knowledge, Skills, and Abilities:

- Anticipating, recognizing, and responding to aquatic emergencies
- Monitoring equipment and supplies
- Conduct patron swimming test to assess their ability to swim independently
- Must be able to work flexible hours including days, evenings, weekends, and holidays
- May assist Pool Supervisor or Lead Guard in maintaining proper chemical balances in pool, handling mechanical/pump room or chemical problems as necessary
- Participate in weekly employee meetings
- Other job related duties as assigned

SIGNATURES:

Supervisor's signature below confirms requirements, essential functions, and duties were explained to employee.

Supervisor: _____ Date: _____

Employee signature below constitutes employees understanding of the requirements, essential functions, and duties of the position.

Employee: _____ Date: _____